

**PARSON DROVE PARISH COUNCIL**  
**NOTICE OF A**  
**MEETING OF THE PARISH COUNCIL**  
**TO BE HELD IN THE CAGE**  
**ON THE VILLAGE GREEN**  
**ON WEDNESDAY**  
**11th JUNE 2008 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summonsed to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during public participation between 7.00 and 7.15pm

**AGENDA**

- 08/76. To elect a Chairman & Vice Chairman and to receive their acceptance of office. (Deferred from last Meeting).
- 08/77. To receive apologies for absence.
- 08/78. To approve and sign the Minutes of the Meeting held on the 14th May 2008.
- 08/79. Members' Declaration of Interest for items on the Agenda.
- 08/80. Matters Arising from the Minutes. (For information only).
- 08/81. Planning Matters & Applications.
- a) Letter from Fenland District Council regarding access to Planning Officers Reports and public access to Planning Applications.
  - b) Notification from Fenland District Council that the Planning Application for the erection of a dwelling on land west of 27 Main Road, Parson Drove had been withdrawn.
- 08/82. Accounts & Finance.
- a) To approve the following Invoices for payment:-  
Playsafety Ltd., ROSPA Report, £155.10  
Clerks quarter year salary & expenses, £986.68.
  - b) To complete Section 2 Annual Governance Statement on the Annual Return following completion of the Internal Audit ready for submission to the External Auditors by the 1<sup>st</sup> July 2008.

c) Letter from Fenland District Council revising the charges made to Parish Councils for the 2007 Elections.

08/83. Risk Assessment - To consider the ROSPA Inspection Report and agree on any action to be taken.

08/84. To discuss and agree responses where appropriate to items of correspondence received from:-

a) Email from Payne Primary School advising of Cambridgeshire County Councils response to their application under the Safer Routes to School Scheme.

b) Letter from J Craythorne resigning from the Fenland Links Board and the Parish Plan Action Group. (Copy attached)

c) Letter from Cambridgeshire County Council inviting representatives from the Parish Council to attend a briefing session on Post Office closures on Tuesday 15<sup>th</sup> July at 6.00pm in the Council Chamber at Fenland Hall.

d) Letter from Cambridgeshire County Council requesting applications under the Jointly Funded Minor Highways Improvements for 2009/2010 by the 18<sup>th</sup> July. (Copy attached)

e) Letter from Fenland District Council advising of the progress on the Development Plan Documents.

f) Letter from the Open Spaces Society advising of their Green Alert campaign (Copy attached).

g) Information from Fenland District Council promoting Fenlands Great Nature Challenge.

h) Letter from Solicitors and Land Registry regarding registration of the village green. (copy attached)

08/85. Fenland Links Report by Thelma Wadsley.

08/86. To discuss problems reported regarding the inappropriate use of tenants sheds on the Riverside Allotment Gardens and agree on action to be taken.

08/87. To agree on date for annual inspection of assets.

08/88. To report any faulty streetlights and highway matters.

08/89. To receive an Amenities 95 Report.

08/91. Councillors questions to Chairman & Clerk.

08/92. Any other business (information items only).

Signed by Clerk to the Council

Mrs Yvonne Reader  
Sunrise, Back Road  
Murrow, Wisbech.  
01945 700501

Dated 5th June 2008