

**PARSON DROVE PARISH COUNCIL  
NOTICE OF A MEETING OF  
THE PARISH COUNCIL  
TO BE HELD IN THE CAGE,  
PARSON DROVE  
ON WEDNESDAY 18th MAY 2011 AT 7.00 PM**

TO MEMBERS OF THE COUNCIL

You are hereby summonsed to attend a meeting of the Parish Council for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting and address the Council during Public Participation.

MEMBERS: 7

QUORUM: 3

**AGENDA**

11/110. To elect a Chairman & Vice Chairman and to receive their acceptance of office.

11/111. To receive apologies for absence.

11/112. To receive Declarations of Acceptance of Office from elected Councillors.

11/113. Members' Declaration of Interest for items on the Agenda

11/114. Public Participation – To allow up to 15 minutes for any members of the public to address the meeting.

11/115. Community Police Officers Report.

11/116 To receive & approve the annual accounts for the John Bends Charities.

11/117. To approve & sign minutes of the meetings held on the 13<sup>th</sup> & 27<sup>th</sup> April 2011.

11/118 Matters Arising from the Minutes (For information only).

11/119. To receive report from Julie Randal, F.D.C. Neighbourhood Management Services.

11/120. To receive reports from County & District Councillors.

11/121. To elect a Parish Council representation for the Amenities 95 Management Committee.

11/122. To elect 3 representatives for the John Bends United Charities as the term of office for D Hattersley, M. Shelley & M. Warren has ended.

11/123. Planning Matters & Applications for consideration.

a) B Jandoo, Parkside Mansion Properties, Planning Application No. F/YR11/0264/F Agent Peter Humphrey Associates, for the erection of a 2 storey 2 bed dwelling involving the demolition of the existing dwelling and change of use of agricultural land to equestrian paddocks & erection of a stable block/tack room in conjunction with the dwelling at Cherry Tree, High Side, Parson Drove.

b) Notification from Fenland District Council that Planning Application Number F/YR11/0148/F, G. Allison, for the erection of a 2 storey side extension & detached garage with store at Joes Place, 381 Main Road, Parson Drove has been granted approval.

c) Letter from Cambridgeshire County Council and Peterborough City Council advising that the Minerals & Waste Core Strategy Development Plan Document has been accepted by the Planning Inspectorate as sound.

d) Letter from Peterborough City Council providing information on Site Allocations Development Plan Document.

11/124. Accounts & Finance.

a) To approve the following Invoices for payment:-

AON LTD, Insurance Renewal Premium, £1,995.92.

Playsafety Ltd., ROSPA Inspection of pond 7 village green, £162.00.

The Office Key, administration supplies, £51.05.

J Fallis, J & J Tree Services, works to trees on village green £1,000 & around the pond £2,700, total cost £3,700.

b) To discuss Internal Auditors Report.

c) To complete Section 2-Annual Governance Statement for External Audit 13<sup>th</sup> June.

d) To agree upon future Bank Signatories.

11/125. Update report on Section 106 Funding, MUGA & Skate Ramp projects.

11/126. Risk Assessment

a) To consider ROSPA reports for pond & village green & agree on action to be taken.

b) To review Insurance cover.

c) To agree on a date for the annual inspection of assets & Allotments & Gardens.

d) To consider recommendations made by tree contractors on future work to trees on the village green & around the pond.

e) To consider recommendations received from grounds maintenance contractor regarding dead trees on the playing field.

11/127. To consider, debate & respond where appropriate to items of correspondence received from:-

- a) Letter of thanks from the Youth Club for the grant of £300.
- b) Letter of thanks from Fenland Volunteer Bureau for the grant of £25.
- c) Thank you card from Julie Coales for her retirement gift.
- d) Letter from Cambs County Council advising of budget cuts to the Public Rights of Way budget.
- e) Email from Fenland District Council attaching a transport questionnaire by the Fenland Strategic Partnership & Access Group.
- f) Consultation document, proposed changes to the Audit Commission & future Audits.
- g) Information from NALC on the Equality Act 2010.
- h) Information leaflets from Cambridgeshire Age UK on Healthy Homes Partnership – Fenland.
- i) Information from CPALC on training for 2011.
- j) Letter from Safer Fenland Partnership advising of activities week commencing 16<sup>th</sup> May and invitation to attend an event on the 18<sup>th</sup> May in Guyhirn Village Hall. (Copy attached).

k) Magazines & newsletters from CPRE & Clerks & Councils Direct.

11/128. Street Lighting & Highway Matters.

- a) Highway issues to be reported to Cambridgeshire County Council.
- b) Faulty street lights to be reported to Cambridgeshire County Council.

11/129. To receive an Amenities 95 Management Committee Report.

11/130. Councillors questions to Chairman & Clerk.

11/131. Any other business (information items only).

11/132. Dates for future Council meeting(s).

Signed by Clerk to the Council

Mrs Yvonne Reader,  
Sunrise, 5 Back Road,  
Morrow, Wisbech.  
Telephone 01945 700501

dated 12<sup>th</sup> May 2011